

# Proposed ULAB Facility in Hazelwood North Employees, Positions and Required Qualification & Experience

Preference will be given to the qualified and experienced candidates from local areas.

- **Summary:**

Position	Number
Office and management staff	10
Factory Staff	40
Trainee Apprentices and Office Assistants	8
Outsourcing staff	10
<b>Total</b>	<b>68</b>

- **Details:**

	Position	Number	Competencies/qualifications
1	General Manager	1	<ul style="list-style-type: none"> <li>• Tertiary qualification in Technical field preferably in one of the fields Chemical, Mechanical, Electrical, Metallurgy, Mining, Chemistry, or Science degree equivalent</li> <li>• Experience of minimum 15 years in operational work experience in mining, metallurgical, metal processing coal processing, gas works, chemical, environmental or related processing field with sound understanding of production, health and safety, risk management, environmental and processing.</li> <li>• Overall responsibility to all the operation of the site reporting to the CEO.</li> <li>• Full training will be given to prior to the start for minimum 6 months including overseas in ULAB recycling plant to be familiar with all the operational requirements.</li> </ul>

			<ul style="list-style-type: none"> <li>• Soundtrack record and experience in liaising with the local and social communities, regulatory bodies and local industrial bodies.</li> </ul>
2	Production Manager	1	<ul style="list-style-type: none"> <li>• Tertiary Qualification in the technical field of chemical eng., science, metallurgy, mechanical, electrical, mining or related field.</li> <li>• Experience of minimum 5 -8 years in a similar responsible position in metallurgical, chemical, coal, mining or related field with responsibilities for production management, sound operational experience including risk management etc.</li> <li>• Full training will be provided with minimum 6 months in ULAB Recycling plants to be familiar the operation before the start.</li> </ul>
3	Technical Manager	1	<ul style="list-style-type: none"> <li>• Tertiary Qualification in Chemistry, Chemical Eng. or Metallurgy with minimum 10 years' experience in metallurgical or similar industry</li> <li>• Solving trouble shooting, environmental management, technical improvements and metal processing</li> <li>• Training to be provided at company's ULAB Recycling plant for minimum 6 months</li> </ul>
4	Commercial/ Account manager	1	<ul style="list-style-type: none"> <li>• Accounts Qualifications in Commerce or Finance,</li> <li>• Experience of minimum 5 years in similar industries</li> </ul>
5	Senior Site Health Safety and Environmental Officer	1	<ul style="list-style-type: none"> <li>• Tertiary qualification in Health Management or Environmental Science with minimum 10 years' experience in operation</li> <li>• Responsible for safety and OH&amp;S and environmental concerns to the management also liaising with any public relation matters</li> </ul>
6	Shift Chemist	2	<ul style="list-style-type: none"> <li>• Degree in Chemistry or Science with 5-8 years training in chemical analysis process control, air pollution control and water treatment.</li> </ul>

7	Production Supervisors/ Foreman	4 for shift operations	<ul style="list-style-type: none"> <li>• Highly desirable Certificate qualification such as TAFE with technical qualification including trade experience</li> <li>• Minimum 5-8 years' experience in the related industries.</li> <li>• They will be responsible for the shift operations including all the operational OH&amp;S Safety and risk management of the shift operations.</li> </ul>
8	Maintenance Supervisor	2	<ul style="list-style-type: none"> <li>• TAFE certificates in trade in Electrical and Mechanical with minimum 8 years in similar field as above.</li> <li>• Responsible for all the maintenance matters and reporting to the production manager.</li> </ul>
9	Logistic Supervisor	1	<ul style="list-style-type: none"> <li>• Soundtrack record and experience in managing transport of inbound and outbound of goods including hazardous goods.</li> <li>• Be responsible for all the management ULAB transport and outbound products and waste from the operation plus monitoring their movements outside facilities as well.</li> <li>• Selection and screening of licensed transporters and training them to suit company's guidelines.</li> </ul>
10	Accounts Clerk	2	<ul style="list-style-type: none"> <li>• High School or School leavers with training to be provided.</li> </ul>
11	Office and Administrative Assistants	4	<ul style="list-style-type: none"> <li>• As above qualification to be trained.</li> <li>• <b>We are keen to consider people with disabilities for some of these roles, including those with intellectual disability.</b></li> </ul>
12	Shift Production Staff	30	<ul style="list-style-type: none"> <li>• Preference will be given to candidates with minimum qualifications with High school certificate and with 5 years' experience in production field.</li> <li>• However, the opportunity will also be given school leavers, but they will be going through a very rigid training for minimum 12 months under strict supervision as trainees.</li> </ul>

13	In House Electrician	2	<ul style="list-style-type: none"> <li>• TAFE or Trade Qualification with minimum 8 years' experience in similar above industries</li> </ul>
14	In House Boiler Maker	2	<ul style="list-style-type: none"> <li>• TAFE or Trade qualification with minimum 8 years' experience</li> </ul>
15	Trainee Apprentices for factory	4	<ul style="list-style-type: none"> <li>• School leavers to be offered job opportunities</li> </ul>
16	Outsourcing staff from the local areas	Approximate 10	<ul style="list-style-type: none"> <li>• House Keeping and Cleaning</li> <li>• Garden Maintenance and Landscaping</li> <li>• Security Services</li> <li>• Maintenance Work</li> </ul>